



REQUEST FOR QUALIFICATIONS

In accordance with RCW 39.80, and FAA Advisory Circular 150/5100-14E, Harvey Field is requesting qualifications from engineering and consulting firms for the preparation of plans and specifications, and project supervision and coordination for future Airport construction projects that are currently under consideration at Harvey Field, Snohomish, WA.

Project Elements

Projects under consideration may include but are not limited to the following.

- Main Airport Parking Lot Rehabilitation, Sidewalks, Lighting & Security Cameras
- Airport Signage-Design & Construction
- Runway 33L/15R Crack Seal, Fog Seal and Striping
- Storm System Improvements to accommodate Future New Runway & Taxiway Construction
- Perimeter Security Fencing & Gates-Design and Construction.
- AWOS-III P/T- Design and Construction.
- Runway Improvement Project – Relocation of Airport Way and Construction of a New Runway and Taxiway
- Obstruction Removal
- Airport Beacon Installation
- Electric Vehicle Charging Station
- Sidewalks, Lighting, Fencing and Security Cameras, Business & Services on Main Ramp.
- Communications with FAA on GPS RNAV Procedure Updates
- Overlay, Seal and Striping of Paved Tiedowns and Helicopter Pads.
- PAPI (Precision Approach Path Indicator) Installation
- New Hangar and Tie Down Construction, Improvements to Existing

Submittal Requirements

Statements of Qualifications must be received before 5:00 p.m. PST, October 8th, 2025. Submittals received after the deadline will not be considered for evaluation.

The consultant shall submit electronic or hard copy, one (1) original unbound copy and three (3) bound copies for evaluation. Submittal packages must be in a sealed envelope with the RFQ name and consultant's name and address clearly indicated on the envelope.

Send or deliver package to: Harvey Field, 9900 Airport Way, Snohomish, WA 98296. Attn: Cynthia Hendrickson, Airport Manager, Chendrickson@harveyfield.com

Selection Process

All Statements of Qualifications submitted shall become the property of Harvey Field and may thereafter be used by Harvey Field without compensation to the proposers. Our selection process will be in compliance with FAA Advisory Circular 150/5100-14D "Architectural, Engineering, and Planning Consultant for Airport Grant Projects."

Following an evaluation of applications, the consulting firm considered to be the most highly qualified will be selected. Harvey Field reserves the right to conduct consultant interviews prior to selection.

Selection Criteria

Firms shall be considered for selection based on the following evaluation criteria:

1. Qualifications and capability to perform the services required,
2. Consultant and sub consultant's reputation, qualifications, and availability,
3. Runway and Taxiway rehabilitation related experience of the firm and team,
4. Experience managing and administering FAA/AIP and WSDOT Grant Programs,
5. Demonstrated Interest

Contents

The Statement of Qualifications shall include the following and be limited to no more than twenty (20) single sided pages excluding covers and dividers:

1. Experience and qualifications of consultant and sub consultants with projects similar to the potential projects,
2. Experience and qualifications of consultant and sub consultants on managing and administering FAA/AIP Grant Projects,
3. The names and qualifications of the consultant and sub consultant staff who would be assigned to key positions in the execution of this work,
4. At least four (4) client references, including name and phone number, from current projects or those completed within the last three (3) years.
5. A copy of consultant's Affirmative Action Program and indication of intent to use Disadvantaged Business Enterprise (DBE) firms.

Contract Term

The term for professional services will begin 10-15-2025 and extend through 10/15/2030, with an option to extend the contract through 12/31/2030.

Harvey Field is an equal opportunity employer, women and minority consultants are encouraged to apply.

For information concerning this Request for Qualifications, contact: Cynthia Hendrickson, Airport Manager, Harvey Field, 9900 Airport Way, Snohomish, WA 98296, (360) 568-1541 ext. 229, CHendrickson@harveyfield.com.